

Basics of

Computer Software, Hardware & Internet



PART I: INTRO

Introduction to ICT, hardware, and software components. Develop practical skills in the basics of Office Packages such as Word, spreadsheets, and knowledge on Internet, Internet security, Emails, and coding through games.

PART 2: TOPIC OUTLINE

Topic 01: Introduction to ICT terminology, Hardware, and Software.

- Introduction to ICT terminology, hardware, and software.
- Use of ICT terminology, hardware, and software.

Software:

- System software and Application software.
- Understanding Operating System.

Additional Information

Profile of Participants

Universal (Students, Housekeepers, Adults)

Duration of Course

Theory: 24 hrs.
Practical: 24 hrs.
Total: 48 hrs.
2 hrs. per session /
week for 6 months

Course Fee

Rs 15 000 for 6
months
Rs 2 500 per month

Register here:

starlink.mu/starlink-courses/

Visit our website:

www.starlink.mu



Topic 02: Microsoft Office Packages such as MS Word, MS Excel, MS PowerPoint, MS Outlook.

- Use of Microsoft office packages (MS Word, MS Excel, MS PowerPoint, MS Outlook)

Topic 03: Internet, Internet Security, Browsers, Email, Chat & Video Conferencing.

- What is the Internet?
- Advantages & Disadvantages of the Internet
- Use of internet, browsers, email, chat, video conferencing.

PART 3: STUDENT LEARNING OUTCOMES

At the end of this course, the student is expected to:

- Know the different ICT terminology, hardware, and software.
- Be able to use Microsoft Office Packages.
- Be able to use Internet, emails, video conferencing and chats system.
- Learn coding through games.

Just start